

**STETCHWORTH PARISH COUNCIL**  
c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD  
Clerk: Mrs. Marilyn Strand Tel: 01638 781286  
Email: clerk@stetchworth.org

Stetchworth Parish Council Full Council Meeting on  
**Tuesday 21<sup>st</sup> March 2023, 7:30pm**  
held at the Ellesmere Centre (Gredley Room)

## MINUTES

**Present:** Cllrs Lily Whymer (Chair), Wayne Bell (Vice-Chair), Sarah Breen, Alastair France, John Puddick and Alan Sharp.  
Clerk: Mrs. Marilyn Strand.

There were 3 members of the public present.  
The meeting was opened at 7:30pm.

**116/22/23 To receive & approve apologies for absence**

Cllr Piers Saunders (work commitments).

**117/22/23 To Receive Declarations of Pecuniary and non-Pecuniary Interest**

None.

**118/22/23 Open Forum for Public Participation**

Newmarket Town Councillor Michael Jeffries and two volunteers, Rachel Wood and Sara Beckett, who are working together on a revised Neighbourhood Plan for Newmarket, gave a presentation to Parish Councillors. The Working Group is tasked with updating the original Neighbourhood Plan (NP) which was adopted in 2020 and is keen to include the ideas and priorities of Newmarket's surrounding villages, including Stetchworth. Areas of priority that have arisen following recent consultation are – youth, biodiversity, health, food security, new business and the High Street. It is hoped that a stronger relationship between Newmarket and surrounding parishes will help to create an NP that addresses issues such as protecting wildlife and biodiversity within a shared landscape. It is with this hope in mind that the Working Group is seeking to give Stetchworth Parish Councillors a voice during the process of revising the NP. Stetchworth Councillors expressed their thanks and appreciation for the opportunity to put forward their thoughts and ideas. Residents of Stetchworth look to Newmarket for their amenities but often feel they are not part of the decisions made because their parish falls within East Cambridgeshire. Parish Councillors said their priorities were Newmarket High Street and the market, encouraging a more diverse spread of shops, reopening the waste recycling centre, planning and development, transport links so that people can use public transport to get to work, and a safe cycle route from Stetchworth to Newmarket. The Working Group representatives finished by saying it was important to them to include the views of villages like Stetchworth to give them input into the NP which will, ultimately, affect them as much as those living in Newmarket itself.

**119/22/23 To Approve the Minutes of the Meeting held on 21<sup>st</sup> February 2023**

The minutes of the meeting held on 21<sup>st</sup> February were approved as a true record and signed by the Chairman.

**120/22/23 Matters Arising including reports from the Clerk and Councillors (for information only)**

- (a)
- HMRC – a Direct Debit has now been set up for payments.
  - Cambridge Building Society & Barclays bank – all funds have now been moved to Unity Trust Bank and accounts closed.
  - PC laptop – the new laptop will be collected next week.
  - Planning application at Aislabie Stud (23/00139/FUL) – response from planning officer NOTED.
  - Sanctuary Housing – response to correspondence re: 1 Jubilee Court NOTED.
  - Nomination papers – Cllr Bell will collect these and deliver them to the Clerk's home address for submission before the deadline of Tuesday 4<sup>th</sup> April.

**121/22/23 The Ellesmere Centre**

- (a) Ellesmere Centre Report – Cllr Whymer reported the following: -
  - Staff are considering options for re-purposing the squash court as it is not being used. However, the cost of doing so is currently prohibitive.
- (b) To consider post and rail fencing to replace temporary fencing between the MUGA and car park (deferred from February) – Cllr Bell will bring a proposal to the next meeting for consideration.

Cllr Alan Sharp joined the meeting at 8:26pm.

**122/22/23 District & County Councillors' Reports**

District & County Cllr Alan Sharp reported the following: -

- CCC's Highways and Transport Committee have agreed to restrict traffic over the Mill Road bridge in Cambridge to buses, taxis and the disabled. This will be enforced using ANPR cameras and fines will be issued.
- ECDC and parishes have elections on 4<sup>th</sup> May.

**s123/22/23 Finance** - to approve accounts for payment – it was proposed by Cllr Whymer and seconded by Cllr France

(a) that the following payments be made: -

Ref:	Payee/Item	Chq. no	Total
(1)	Staff costs – Mar 23	BACs	£365.82
(2)	Clerk's expenses Feb-Mar 23	BACs	£50.62
(3)	Opus Energy (street lighting) – Jan 23	DDR	£44.87     £42.73
(4)	The Ellesmere Centre – room hire (Jan 23)	BACs	£30.00
(5)	TBM – laptop PAID	Bacs	£894.00     £745.00
<b>Total payments for the month:</b>			<b>£1,385.31</b>

**124/22/23 Planning**

- (a) To receive planning application decisions and tree works: - none.
- (b) To consider planning applications received: - none.
- (c) Newmarket Neighbourhood Plan – engagement with Newmarket Town Council (see item 118/22/23 above).

**125/22/23 Community Matters/General Maintenance**

- (a) Handyman – there was no update available at this meeting.
- (b) HM King Charles III Coronation – Cllr Whymer confirmed the following: -
  - A flag-raising event will take place on the morning of the Coronation, Saturday 6<sup>th</sup> May, on the village green at 10am. Prayers will be said followed by the National Anthem and the ceremony will finish with sparkling wine and cake.
  - It is hoped that the Coronation will be shown live in the Ellesmere Centre, with open bar and tea and cake.
  - On Monday 8<sup>th</sup> May, an event will be held on the recreation ground (or in the small hall if inclement weather) from 3pm to 6pm. There will be a barbecue and live music, and traditional competitions such as welly-wanging and the three-legged race for adults and children to take part in. There will be prizes for the children's crafts which will include rock painting and bunting making.

The Parish Council has set aside £1,000 towards the celebrations.

Councillors agreed not to purchase a Coronation Flag. The Union Flag will be used for the occasion.

- (c) CCC 20mph application process – it was agreed not to apply for funding for a 20mph zone across the parish. Councillors agreed it was hard to see how it would be enforced. A 20mph zone around the schools would be a much better option.
- (d) Laurel in Church Lane in front of substation – it was agreed to ask the occupiers of the adjacent property, and UK Power Networks who own the substation, whether they have any objections to the laurel being cut down. In the meantime, the handyman will be asked to trim it back.
- (e) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting – none. Risk assessments for the Coronation event will be carried out by the Ellesmere Centre.

**126/22/23 Date of Next Meeting & Matters for Future Consideration**  
18<sup>th</sup> April

The meeting was closed at 9:20pm.

Signed: Approved and signed by the Chairman

Dated: 18<sup>th</sup> April 2023

Statutory powers relating to this month's payments:

- (1-2) Local Government Act (LGA) 1972, s.112
- (3) Parish Councils Act 1957, s.3; Highways Act 1980, s.301
- (4-5) LGA 1972, s. 111